Doug Leecock
Commissioner, Precinct 1

Kevin Webb
Commissioner, Precinct 3

Scott Haag
Commissioner, Precinct 2

Jen Crownover
Commissioner, Precinct 4

Kristen Hoyt
County Judge

**NOTICE OF MEETING**

**COMMISSIONERS COURT OF COMAL COUNTY TEXAS**

NOTICE is hereby given that a **REGULAR MEETING** of Commissioners Court will be held on **Thursday, November 12, 2026 8:30 AM**, conducted in the Commissioners Courtroom, 100 Main Plaza, New Braunfels, Texas. You may visit our website at **www.comalcounty.gov** for agenda postings.

Before each regular session will be an invocation and pledges to the flags. All persons in attendance are invited to participate or not at their own personal discretion.

**CALL TO ORDER:**

**8:30 AM ACTION AGENDA:**

**The following subjects will be discussed, considered, and acted upon:**

1. Approve Claims.

2. Proclamation recognizing November 14-22, 2026 as National Hunger and Homelessness Awareness Week in Comal County.
   11.12.26 Hunger and Homelessness Awareness Week V2.docx

**WORKSHOP AGENDA:**

1. Citizen Comments. (Public comments may address items of public interest and concern or a specific agenda item and are limited to three (3) minutes per person. Please be respectful in your comments. Pursuant to the Texas Open Meetings Act, the Court will use this opportunity to receive your comments but is limited in its ability to respond to the comments.)

2. Reports by County Staff and Elected Officials on items of Community interest.

**ACTION AGENDA CONTINUED:**

3. Canvass ballots for the improvements and assessment for a portion of Johnson Way within Johnson Ranch Subdivision - Unit 1, Johnson Way and take appropriate action.
(Cynthia Jaqua, Elections Coordinator)

4. Discuss and consider approval of a grant application under the Mitigation Reallocation Program (MRP) through the Texas General Land Office (GLO) and authorize electronic submission.
(Robert Boyd, County Engineer)
Survey-Details Â Â· Customer Self-Service.pdf

5. Discuss and consider approval of a Resolution authorizing the submission of a grant application under the Texas Community Development Block Grant Program through the Texas Department of Agriculture for the Community Development Fund.
(Robert Boyd, County Engineer)
Resolution_TDA TxCDBG CDV.pdf
CDBG 2027 CDV27-0248 Comal County.pdf

6. Discuss and consider approval of an Amended Lease Agreement by and between Comal County and Pay and Save, Inc. pending the closing on the exchange of properties pursuant to Order #572 and authorize the County Judge to sign.
DRAFT Lease Amendment for Term.pdf

7. Discuss and consider approval of a Designated Space Agreement by and between Comal County and the American National Red Cross for office space in the Church Hill Annex building and authorize County Judge to sign.
TX_NewBraunfels_1345Church_IndRenewLic_PE_p11956.pdf

8. Discuss and consider approval of an order prohibiting all outdoor burning in the unincorporated areas of Comal County.
(Kory Klabunde, Fire Marshal)

9. Discuss and consider approval of amendments to Local Regulations of Wrecker Towing Services Order #552.

10. Discuss and consider approval of the Comal County Purchasing Department Protest Policy.
(Jose Davila, Purchasing Agent)
Comal County Protest Policy.pdf

11. Discuss and consider approval of an Agreement with Safeware, Inc. (based on OMNIA Contract #4400008468) for the construction, installation, and implementation of Phase 2 of the Comal County Flood Alert System funded wholly or in part through grant funds provided by the Texas Water Development Board (TWDB) and authorize County Judge to sign.
(Jose Davila, Purchasing Agent)
Phase 2 Comal County Flood Alert System Agreement.pdf
Attachment A 10302329.pdf
Attachment B 10292783.pdf
Attachment C 10285692.pdf
Attachment D 10294685.pdf
Attachment E 10292797.pdf
Attachment F 10299983.pdf
Attachment G 10292540.pdf
Attachment H 10285971.pdf
Attachment I 10296686.pdf
Attachment J 10306359.pdf
Attachment K Safeware OMNIA Contract # 4400008468.pdf

12. Discuss and consider approval of a line-item transfer in Auditor, FROM: Continuing Ed/Travel, TO: Office Supplies to provide additional funds for office supplies for the remainder of 2026.
(Michelle Feller, County Auditor)
Auditor Line-Item Transfer.pdf

13. Discuss and consider approval of a line-item transfer in County Court at Law #2, FROM: Public Defenders/Attorney Fees, TO: Visiting Judges to be able to cover funds to pay for visiting judge.
(Charles Stephens, County Court at Law #2 Judge)
CCAL #2 Line Item Transfer_11.04.26.pdf

14. Discuss and consider approval of a line-item transfer in Jail, FROM: Hourly Personnel; Holiday Pay, Law Enforcement; and Hospitalization, TO: Physicians Contracts/Services and Feeding Prisoners to provide funding for the feeding and medical care of inmates for the remainder of the year.
(Juan Hernandez, Captain, Assistant Jail Administrator)
Jail Line Item Transfer_11.12.26.pdf

15. Discuss and consider approval of a line-item transfer in Public Information Officer, FROM: Advertising, Notices, and Printing, TO: Continuing Education/Travel to cover expenses for the rest of the year.
(Cary Zayas, Public Information Officer)
Public Information Officer Line Item Transfer_10.30.26.pdf

**16. EXECUTIVE SESSIONS:**

**In accordance with Chapter 551 of the Texas Government Code, Subchapter D, Commissioners Court may convene in a closed session to discuss any of the following items; any final action or vote taken will be in public.**

- **(A) Deliberate and consider the purchase, exchange, lease or value of real property, in accordance with Section 551.072, of the Texas Government Code.**
- **(B) Deliberate issues regarding economic development negotiations in accordance with Section 551.087, of the Texas Government Code.**
- **(C) Deliberate pending/ contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code.**

***NOTE: Commissioners Court reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered the Open Meetings Act (Chapter 551 of the Texas Government Code)***

**SIGNED:** Kristen H. Hoppe
**COUNTY JUDGE**

**I, the undersigned, Clerk of the Comal County Commissioners Court do hereby certify that the above Notice is a true and correct copy of said Notice, received and posted on the bulletin board at the Southeast Section of the County Clerks Office, Comal County Courthouse Annex, 150 N. Seguin Avenue, New Braunfels, Texas at a place readily accessible to the general public at all times on November 5, 2026 5:00 PM Said Notice remained so posted continuously for at least three (3) business days preceding the scheduled time of said Meeting.**

Bobbie Koepp
**COUNTY CLERK**

**DATE: November 5, 2026**

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the Commissioners Court Office at 221-1107 at least two (2) days prior to the meeting so that appropriate arrangements can be made.